



Guide Sub Camp Team Leader (Previously Sub Camp Chief)

Role Description:	Guide Sub Camp Team Leader (previously Sub Camp Chief)
Reports to:	Guide Sub Camp Manager (previously Camp Chief)
Responsible for:	Running a subcamp

Outline of the role:

The role of the Sub Camp Team Leader is pivotal to the campers experience at Poacher. It is important that you appreciate you will be the public face of Poacher with the most contact with the young people and their leaders. Knowing who to contact to support you should anything occur is vitally important.

Requirements:

- Providing information and advice before, during and after Poacher 2021, To ensure that there is a safe and enjoyable Poacher experience for all Campers.
- Recruit, organise and manage a Sub Camp Team that will be able to meet the needs of around 1000 campers.
- Attend Participation Team meetings before, during and after the Jamboree.
- Be available to be on site the weekend before Poacher 2021 to ensure subcamp site is marked out in liaison with site management team.
- Be on site from Thursday 29th July to develop the subcamp HQ and remain on site until Sunday 8th August to ensure that all subcamp materials are appropriately dismantled and collected from site.
- Be the first point of contact for any welfare and discipline issues on your Sub Camp.
- Communicate effectively with camping groups before and during the camp to ensure the Camp Programme runs smoothly.
- Facilitate activity ticket distribution.
- Ensure effective allocation of sites to campers, based on information from Sub Camp Managers and the Admin Team.
- Ensure the orderly erection, dismantling and clearance of sub camp and provide risk assessments where necessary.

- Liaise with the appropriate teams to determine the provision and location of: water points, waste water disposal, refuse disposal points, fire breaks, and firefighting appliances.
- Ensure that there is sufficient Sub Camp staff on call 24 hours a day to support any emergency that may arise.
- Ensure that appropriate camping standards are maintained on your Sub Camp.

Other information:

To work in conjunction with a Scout Sub Camp Team Leader

Please note this role was previously called 'Sub Camp Chief'

Person Specification:

E = Essential D= Desirable

- Experience of the Guide Association – E
- Knowledge of POR/Guiding Manual – D
- Excellent communication skills with a wide variety of people – E
- Ability to work as a part of a team – E
- Proven track record of strong leadership skills – E
- Able to volunteer in the evenings and at weekends – E
- Able to liaise with outside agencies – E

Application by email to:

Caroline Norden
Head of Participation

caroline.norden@poacher.org.uk

Deadline for applications: Monday 10th December 2018